



## STUDENT RECORDS OFFICE Office of the College Secretary

College of Social Work and Community Development  
University of the Philippines Diliman

Magsaysay Ave., UP Diliman, Quezon City • Contact No. 8981-8500 local 4105

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### APPLICATION FOR GRADUATION

#### **STEPS:**

1. Applicants must be officially enrolled.
2. Duly accomplish the [Application for Graduation Form](#).
3. Fill-up the google form for the [Application for Graduation](#) and upload the requirement.
4. SRO will consolidate, evaluate and prepare the list of applicants for graduation and submit to the Office of the University Registrar (OUR) for final evaluation.

#### **Important reminder:**

**Please be guided on the deadline of filing application for graduation in accordance with the approved [Academic Calendar](#).**

**See the Flowchart below.**

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***Please keep posted for updates/announcements/information pertaining to academic affairs, enrollment, deadlines, etc. You may refer to the following:***

UPD Office of the University Registrar: <https://our.upd.edu.ph/>

UPD CRS official website: <https://crs.upd.edu.ph/>

UPD CSWCD official website: <https://cswcd.upd.edu.ph/>

UPD CSWCD SRO official facebook page: <https://www.facebook.com/sro.cswcd>

***Inquiries, submission of applications and other forms, requests and other needed assistance from SRO should be coursed through to our email address: [cswcdsro.upd@up.edu.ph](mailto:cswcdsro.upd@up.edu.ph)***

For your guidance.

Thank you.

-SRO, CSWCD-

# Application for Graduation Flowchart

