



UNIVERSITY OF THE PHILIPPINES DILIMAN
Office of the Vice-Chancellor for Academic Affairs
National Service Training Program (NSTP) Diliman Office

Memorandum No. OVCAA-NSTP-DFQ 05-23

DATE: 01 February 2023

TO: **COLLEGE SECRETARIES**

THROUGH: Office of the University Registrar

FROM: **Asst./Prof./Dennis F. Quilala**
Director, NSTP Diliman Office

Subject: **CREDITING OF NSTP 1 and NSTP 2 CLASSES TAKEN IN DIFFERENT COLLEGES**

The members of the NSTP Council continue to uphold the provision in [Memorandum No. DHMA 15-010](#) that a student must take NSTP 2 in the same college/unit where he/she took NSTP 1. However, **the members of the NSTP Council agreed that students who take NSTP 1 and NSTP 2 from different colleges/units starting Academic Year 2022-2023 do not need to file for an appeal for their NSTP classes to be credited.** The other provisions of the memorandum still apply including the need for both NSTP 1 and NSTP 2 to be from the same component programs.

At the level of the units, NSTP coordinators will ensure that students who enlist in their NSTP 2 classes are those who have taken NSTP 1 in their units. For students who need to change sections, they will be required to get the approval of the faculty-in-charge (FIC) before enlistment. The approval of the FIC indicates that the change of sections is necessary and that the student can contribute to the NSTP 2 class.

Students who have taken NSTP 1 and NSTP 2 before Academic Year 2022-2023 would still be required to file for an appeal through the [UP UTAK](#) website. Moreover, other cases that violate the other provisions of Memorandum No. DHMA 15-010 need to go through the appeal process.

cc: OVCAA
UCSS