



UNIVERSITY OF THE PHILIPPINES DILIMAN  
*Office of the University Registrar*

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17 January 2023

OUR Memorandum No. MVPLO 2023-01

To: All College Secretaries and Graduate Program Coordinators  
UPD Accounting Office  
UPD Cash Office  
UPD Main Library  
Office of Scholarships and Grants

From:   
MARIA VANESSA P. LUSUNG-OYZON, PhD  
University Registrar

Subject: New Approved Fees

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Please be informed that effective Second Semester AY 2022-2023, all UP Constituent units will have harmonized rates for RESIDENCE FEE and LIBRARY FEES.

For a background and approval of the said fees, please refer to the following attached documents:

1. OVPAA Memorandum 2022-163 on Harmonized Residence Fee
2. Harmonized Library Fees approved by President Concepcion on 22 December 2022

For your reference and guidance.



**UNIVERSITY OF THE PHILIPPINES**

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**Office of the Vice President for Academic Affairs**

15 November 2022

**OVPAA MEMORANDUM 2022-163**

For : **THE VICE CHANCELLORS FOR ACADEMIC AFFAIRS  
THE VICE CHANCELLORS FOR ADMINISTRATION  
THE UNIVERSITY REGISTRARS**

Through : **THE CHANCELLORS**  
*CRT*

From : Maria Cynthia Rose Banzon Bautista  
Vice President for Academic Affairs

Subject: **HARMONIZED RESIDENCE FEE**

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This is to inform you that the proposed harmonized residence fee of Php 200.00 has been approved by President Concepcion on 15 November 2022.

For your reference, attached herewith is the [approval](#).

Thank you very much.



**Office of the Vice President for Academic Affairs**

15 December 2022

**DANILO L. CONCEPCION**  
President  
University of the Philippines

Dear President Concepcion:

The System University Library Council (SUCL), in its 22 November 2022 meeting, approved the endorsement to your Office of the harmonized library fees for incoming first-year students and transferees based on the discussion and recommendation of the *UP System Task Force on Harmonizing the Office of the University Registrars' (OUR) Procedures Related to Student Progress* in its June 2022 Baguio Workshop. For a background of the library fees, please refer to Annex A.

The SUCL specifically endorses the adoption of 1) the Php1,100.00 library fee of UP Diliman, UP Los Baños, and UP Open University for undergraduate programs as approved by the BOR in December 2006; and 2) the Php1,200.00 library fee of UP Diliman and UP Mindanao for graduate programs as approved by the BOR in February 2006 and June 2006, respectively. The proposed fees will supersede the current library fees of UP Constituent Universities, as shown in Table 1.

Table 1. Library Fees of UP CUs.

CU	Library Fees	
	Undergraduate	Graduate
UP Baguio	700	900
UP Cebu	700	800 (Semestral) 700 (Trimestral)
UP Diliman	<u>1100</u>	<u>1200</u>
UP Diliman - San Fernando	800	<u>1200</u>
UP Los Baños	<u>1100</u>	800
UP Manila	800	800
UP Mindanao	800	<u>1200</u>
UP Open University	<u>1100</u>	1100
UP Visayas	700	800

Thank you for considering this endorsement.

Yours truly,

*CRB*

Maria Cynthia Rose B. Bautista  
Vice President for Academic Affairs

APPROVED:

  
DANILO L. CONCEPCION  
President

DEC 22 2022

## **ANNEX A**

### **BACKGROUND**

During the [1206th Board of Regents \(BOR\) meeting](#) held on 23 February 2006, the head librarians of colleges in UP Diliman decided to accept the advantage of increasing library fees for entering freshmen, entering graduate students, and entering lateral transfer students effective first semester 2006-2007 pursuant to the recommendation of the BOR that interested CUs may increase library fees upon the approval of the request of UP Diliman School of Economics (*1197<sup>th</sup> meeting held on 23 June 2005*). This is to improve library collections and in accordance with the Library Book Fund's goals. The Chancellor of the UPD has granted his approval for this.

<b>UP Diliman</b>	<b>Library Fees*</b>
Undergraduate	800
Graduate	1200

*\*for entering freshmen, entering graduate students, and lateral transfer students only*

By the 1197th BOR meeting on 23 June 2005, the automatic approval of increased library fees was reiterated at the [1209th BOR meeting](#) on 2 May 2006.

The board was informed of UP Mindanao's implementation of the increased library fees during the [1211th BOR meeting](#) on 28 July 2006, which was in reference to the letter from UP Mindanao Chancellor Ricardo de Ungria dated 28 June 2006.

<b>UP Mindanao</b>	<b>Library Fees*</b>
Undergraduate	800
Graduate	1200

*\*for entering freshmen, entering graduate students, and lateral transfer students only*

On 15 December 2006 at the [1216th BOR meeting](#), the BOR approved the De Dios Committee's report and increased the tuition and other fees as indicated in the report. It should be stressed that this is only applicable to students entering in 2007-2008.

<b>CU</b>	<b>Library Fees for Undergraduate</b>
UP Baguio	700
UP Diliman	1100
UP Diliman - San Fernando	800
UP Los Baños	1100
UP Manila	1100
UP Visayas	700
UP Mindanao	800

In the [1230th BOR meeting](#) held on 29 February 2008, the BOR approved the proposal of UP Open University to adjust miscellaneous fees rate to Php 2,000 per semester for undergraduate and graduate Programs. In the proposed revision, the library fees will increase from Php 400 to Php 1,100.